

COPE Meeting  
Date: Thursday, November 2, 2023  
Time: 3:30-4:30 pm

Attendees:

Amanda Lambertus  
Lisa Rice  
Joan Henley  
Lance Bryant

Nina Crutchfield,  
Karen Graham  
Jonghee Choi  
Allie Paolini

Colleen McNickle  
Natalie Johnson-Leslie  
Tonja Fillippino

Visitor: Joanna Grymes

I. Called to order

The meeting was called to order at 3:30 by Amanda

II. Reading and Approval of Minutes

Minutes for the October 19<sup>th</sup> meeting were approved (1<sup>st</sup> by Dr. Rice and 2<sup>nd</sup> by Dr. Graham)  
The motion passed unanimously.

Amanda gave an update on the curriculum and learned how to re-route the curriculum to the Head of the Unit electronically, to meet the graduate council deadline. The curriculum approval now goes to —the head of the unit after COPE. Next summer the route will be fixed for easy passage electronically.

III. Old Business

a. COEBS bulletin language update

Dr. Joanna Grymes explained 2 proposals that changes had to be made

- Language has been updated addressing residency for freshmen to know the changes regarding the capstone internship
- Praxis has changed from praxis 2 to praxis subject; music changed to include vocal and instrumental music
- Input about residency in the COEBS bulletin page change has been made

Motion to approve the bulletin change language (1<sup>st</sup> by Joan and 2<sup>nd</sup> by Allison and Natalie)—all approved.

b. Teacher Education Bulletin update for COEBS

Department of Teacher Education

- i. The requirements for graduation are all over the place. There is a need to list all the requirements for graduation, including when to take praxis. These 5 steps are already in the teacher education handbook.
- ii. Dr. Bowser informed the group that as residency pushes forward, students will have to take the Praxis before residency. This includes students with the Aspiring Teacher permit and anyone in the Apprenticeship Program.

Motion to approve the teacher education graduation requirements language (1<sup>st</sup> by Tonya and 2<sup>nd</sup> by Lisa)—all approved.

- iii. Three comments were sent directly to Joanna regarding EDA's current draft version. Please see the hard copy of the document given out with highlights in yellow, showing the changes made. These changes are to be added to the handbook as well as reflect the cleaning up of the language.
- iv. Dr. Grymes indicated the removal of the "0-3 hour class" that does not exist. Ensued to use more student-friendly language. The language must be clear and precise. Counseling the students out of the program was of concern to Joanna. —
  1. CAEP asked what is done with problem students. The language must be carefully worded. Dr. Bowser indicated that other universities do have limits on the number of interventions and appeals interns can have. Should we put a limit on remediation like the number of times to appeal was advanced? We need to figure out an answer to this question.
  2. Currently, students can appeal—admittance for all programs.
  3. Documents are cleaner and the correct persons are involved. The key partners are involved only in the EDA remediation.

The motion to present the recommendation to the EPP was made — Dr. Bowser reminded us that any changes made must be discussed with the EPP, which is not a governing body. Make COPE and EPP aware. It is not a voting document just an awareness document.

#### IV. Discussion

- a. The cleaned-up language was appreciated.
- b. Removal of ambiguous language was evident.
- c. Use for documentation purposes.
- d. How to get a hold of the new improved document continues to be refined in the first chapter of the student handbook.
- e. The announcement will be made in the next EPP meeting on Wednesday, November 15.

#### V. Committee Reports

- a. IPAC – None
- b. APAC – None
- c. Other – None

#### VI. Other Business --None

#### VII. Announcements

- a. Next meeting January 18, 3034, 3:30 pm ELCSE 216

VIII. Adjournment

No other business motion to adjourn was made by Dr. Karen Graham and 2<sup>nd</sup> by Dr. Joan Henley

The next COPE meeting is January 18, 2024